



## 1. TO BE COMPLETED BY PRINCIPAL OR COUNSELOR

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ DOB \_\_\_\_\_

TCC ID: \_\_\_\_\_ Student Phone: ( ) \_\_\_\_\_ High School Name: \_\_\_\_\_

Student Email: \_\_\_\_\_

Sophomore:  Junior:  Senior:  Graduation Date (Month and Year): \_\_\_\_\_

HIGH SCHOOL COURSE (LIST ALL COURSES)	UNITS	HIGH SCHOOL COURSE (LIST ALL COURSES)	UNITS
1.		4.	
2.		5.	
3.		6.	

TCC COURSE REQUESTED	CR.Hrs.	CRN	TCC COURSE REQUESTED	CR.Hrs.	CRN
1.			3.		
2.			4.		

Check semester and indicate year requesting concurrent enrollment: FALL  SPRING  YEAR \_\_\_\_\_

We have examined the academic records of the student above and certify that he/she is eligible to satisfy high school curricular and graduation requirements no later than spring semester of the senior year. I recommend that he/she be permitted to enroll for the semester indicated above, subject to the guidelines for concurrent enrollment on the reverse side of this form.

Principal Signature \_\_\_\_\_ Date \_\_\_\_\_ Counselor Signature \_\_\_\_\_ Date \_\_\_\_\_

## 2. TO BE COMPLETED BY STUDENT AND PARENT OR GUARDIAN

We have read and understand the policy guidelines for concurrent enrollment on the back of this application. Any addition to the TCC courses requested must be approved by the Director of Enrollment Services or designee. We realize once the TCC drop/add period is over to withdraw from a course or completely withdraw from all courses the student should see their school counselor and must complete TCC withdrawal forms to process an official withdrawal from TCC. Failure to do so may result in an "F" grade that cannot be removed. A new concurrent enrollment form is required every semester and must be submitted to the student's high school counselor. I also give permission to TCC to verify my enrollment and grades with my High School Counselor.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_ Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

## 3. TO BE COMPLETED BY TCC ENROLLMENT SERVICES

Grade: \_\_\_\_\_ High School Transcript \_\_\_\_\_ Semester/Year \_\_\_\_\_ HS GPA \_\_\_\_\_

ACT: E \_\_\_\_\_ M: \_\_\_\_\_ R: \_\_\_\_\_ SR: \_\_\_\_\_ COMP: \_\_\_\_\_

Student combined workload: \_\_\_\_\_

PLAN: E \_\_\_\_\_ M: \_\_\_\_\_ R: \_\_\_\_\_ SR: \_\_\_\_\_ COMP: \_\_\_\_\_

**Please check the Regent's Concurrent Requirement that the student actually meets:**

Current Regent's Requirements

Juniors-21 ACT (composite) or GPA of 3.5 and subject score of 19;  
Seniors-19 ACT (composite) or GPA of 3.0 and subject score of 19  
(TCC requires a 20 ACT for Math).

OR

EXCErate! Requirements

Juniors-19 ACT/PLAN (composite) or GPA of 2.5 and subject score of 19;  
Seniors-19 ACT/PLAN (composite) or GPA of 2.5 and subject score of 19  
(TCC requires a 20 ACT/PLAN for Math).

Director of Enrollment Services or Associate Registrar: \_\_\_\_\_ Date: \_\_\_\_\_



**ADMISSION CRITERIA**

**Students attending Tulsa Public Schools or Union Public schools and enrolling under the EXCErate Concurrent pilot program must meet the following criteria for concurrent enrollment admission:**

- Students must be sophomores, juniors, or seniors and eligible to graduate from high school in the spring of their senior year.
- Juniors and seniors must participate in the American College Testing program (ACT or PLAN). Sophomores must participate in the PLAN or EXPLORE.
- Sophomores must have a PLAN score of 15 (or equivalent EXPLORE).
- Juniors must have a composite score of 19 ACT/PLAN or cumulative un-weighted high school GPA of 2.5.
- Seniors must have a composite score of 19 ACT/PLAN or cumulative un-weighted high school GPA of 2.5.

*\*Note – the above criteria is for Admission requirements only. Refer also to Enrollment criteria below.*

**Student must provide the following credentials to the Enrollment Services Office on the campus of attendance:**

- Tulsa Community College Application for Admission
- EXCErate Concurrent Enrollment Application with appropriate signatures
- Current official high school transcript (juniors and seniors only)
- Official ACT or PLAN scores (juniors and seniors only)

**Please note: Admission to the institution does not guarantee eligibility for course enrollment.**

**ENROLLMENT CRITERIA**

**Students entering under the alternative admissions category through the TCC - Tulsa Public Schools & Union Public Schools EXCErate Concurrent pilot program must meet the following criteria for enrollment in classes:**

- Both juniors and seniors must be proficient in the area in which they wish to enroll. Students must have a 19 ACT or PLAN subject score in English, Reading, and/or Science Reasoning to enroll in those courses.
- Tulsa Community College requires that a student score a 20 ACT or PLAN subject score in Math in order to enroll in MATH 1513 (College Algebra). Additionally, students must have a 19 ACT or PLAN score in Reading to enroll in any other collegiate course. TCC's Computerized Placement Test (COMPASS) may not be used to meet the proficiency requirements for concurrent enrollment.
- Sophomore enrollment will be limited to a TCC Strategies for Academic Success or college readiness course, taught at the high school location.
- Enrollment for all concurrent students will not exceed 19 credit hours per long semester or 9 credit hours for summer. For purposes of calculating workload, one-half high school unit shall be equivalent to three semester hours of college work, excluding extracurricular electives.
- Concurrently enrolled high school students may not audit college courses.
- Students who receive a semester GPA below 2.0 will be placed on academic probation for one semester. Students on probation must earn a subsequent semester GPA of 2.0 in order to re-enroll.

**A detailed explanation of Oklahoma State Regents' policy on concurrent enrollment is available from the Enrollment Services Office.**

**CE Tuition Waiver Scholarships** for juniors and seniors are awarded as funds are available. Maximum award per student is (6) credit hours per semester for any combination of concurrent enrollment courses (EXCErate and/or regular concurrent enrollment). Students must follow the EXCErate program regulations and must enroll in at least one three-credit hour course

